



Town of Glen Ridge

1501 Glen Road • Glen Ridge, FL 33406

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TOWN COUNCIL MEETING AGENDA

4 MAY 2022, 7:00 P.M.

CALL TO ORDER: Town Council of the Town of Glen Ridge

ROLL CALL:

PBSO/PBC F/R MONTHLY REPORT:

PUBLIC COMMENT:

APPROVAL OF MINUTES: 6 April 2022

FINANCE REPORT: March 2022

MAYOR'S REPORT:

COUNCIL'S REPORT:

ATTORNEY'S REPORT:

CORRESPONDENCE:

CLERK'S REPORT: See attached printed report

OLD BUSINESS:

- ARPA Project update – Kyle Grandusky

NEW BUSINESS:

- Flury Park

ADJOURNMENT:

SHOULD ANY PERSON SEEK TO APPEAL ANY DECISION MADE BY THE TOWN COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT THE MEETING, SUCH PERSON WILL NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THAT APPEAL IS TO BE MADE.



TOWN OF GLEN RIDGE
COUNCIL MEETING MINUTES
6 April 2022 --7:00 P.M.

Mayor McLane called the meeting to order at 7:00 p.m. John Deal called the roll. Council Members Eckerson and Ussery were excused. A quorum was attained.

Town Officials:

Matt Hadden	Council Member
Gary Sullivan	Council Member
Allen Minars	Council Member
Alice McLane	Mayor

Also present: Town Attorney Doug MacGibbon, Town Manager John Deal.

PBSO/PBCFR MONTHLY REPORT

- PBSO—only incidents at Charter School; Possible theft that turned out to be a misunderstanding; noise complaint in 1500 block of Glen Rd.
- PBC F/R—Chief Durren elevated to Assistant County Administrator; Patrick Kennedy named Chief; structure fire on Southern Blvd. Mar.31—minor; Chief Adams volunteered to assist with Glen Ridge's 75th anniversary celebration.

PUBLIC COMMENT:

- Question about status of 1285 Taylor and if constructions plans had been submitted; Manager responded they had not been submitted yet.

APPROVAL OF MINUTES 2 March 2022 (Hadden/Minars, M/S/C unanimously)

FINANCE REPORT – February 2022 Report Filed.

MAYOR'S REPORT – No Report

COUNCIL'S REPORT – No Report

ATTORNEY'S REPORT – No Report

CORRESPONDENCE – None

CLERK'S REPORT – See attached printed report

OLD BUSINESS

- Manager announced website release and encouraged Council members to encourage residents to register for email alerts.
- No new information available on the ARPA Project from Kyle Grandusky.

NEW BUSINESS

- Council addressed a proposal from Mint-Eco to change zoning to build a car wash on vacant parcels on Southern Boulevard. Discussion revealed a lack of support for the proposal among members of the Council. Concern was raised about hours of operation, noise to neighboring residents, and an increase in vehicles exiting and entering an already dangerously overcrowded Southern Boulevard.
- 75th Anniversary of Glen Ridge: discussion ensued about a gala celebration of the 75th anniversary of the Town next fall. Three residents in attendance (Taylor Jantz, Nicole Kowenetz, and Leila Rothe) agreed to lead a planning committee for the event; they were asked to prepare a proposal and budget to bring back to Council at the next meeting.
- Manager presented a list of new residents in Glen Ridge.
- Discussion by residents in attendance about the condition of Flury Park; Council agreed to discuss potential replacements/improvements at the next meeting.

ADJOURNMENT: 8:10 PM (Hadden/Minars, M/S/C unanimously).

Clerk Report

4 May 2022

- Code reminder sent to 1385 Churchill; boat in front yard.
- Completed/submitted all quarterly reports for Q1 2022.
- Submitted required ARPA report prior to 30 April deadline.
- Finalized Annual Financial Report to State of Florida.
- Many hours spent on revising Manager Handbook of Procedures.



John J. Deal

4 May 2022

Glen Ridge Municipal Account

101.1 BBT Checking, Period Ending 03/31/2022

RECONCILIATION REPORT

Reconciled on: 04/20/2022

Reconciled by: glenridgetownof@bellsouth.net

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	139,674.85
Checks and payments cleared (22)	-7,387.15
Deposits and other credits cleared (14)	10,186.25
Statement ending balance	142,473.95

Uncleared transactions as of 03/31/2022	-2,035.99
Register balance as of 03/31/2022	140,437.96
Cleared transactions after 03/31/2022	0.00
Uncleared transactions after 03/31/2022	8,478.53
Register balance as of 04/20/2022	148,916.49

Details

Checks and payments cleared (22)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/28/2022	Expense	976179	B. Douglas MacGibbon, P.A.	-800.00
02/28/2022	Expense	976182	William Denison	-261.07
02/28/2022	Expense	976181	Jack Lucas	-50.00
02/28/2022	Expense	976183	Sascha Maldonado	-60.00
02/28/2022	Expense	ref1735	Comcast	-305.85
03/08/2022	Expense	ref1739	Comcast	-123.30
03/08/2022	Expense	976187	Jack Horniman	-437.50
03/08/2022	Expense	976184	Greenworks	-200.00
03/08/2022	Expense	976185	Florida Municipal Insurance Tr...	-1,965.75
03/10/2022	Check	1840	John J. Deal	-868.50
03/14/2022	Expense		Intuit	-80.00
03/15/2022	Expense	ref1741	Florida Power and Light	-289.37
03/15/2022	Expense	irs6197	Internal Revenue Service	-416.00
03/15/2022	Expense	cc2095	BB & T Credit Card	-97.99
03/15/2022	Expense	ref1740	Palm Beach County Water Util...	-33.90
03/15/2022	Expense	976188	Ertle Exterminating	-25.00
03/22/2022	Expense	ref1747	Comcast	-305.85
03/22/2022	Expense	ref1746	Florida Power and Light	-26.10
03/22/2022	Expense	ref1745	Florida Power and Light	-18.45
03/22/2022	Expense	ref1744	Florida Power and Light	-94.02
03/22/2022	Expense	976195	Sascha Maldonado	-60.00
03/24/2022	Check	1841	John J. Deal	-868.50

Total -7,387.15

Deposits and other credits cleared (14)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/03/2022	Expense	ref1719	Malinda Carter	0.00
03/02/2022	Deposit		Florida Power and Light	1,372.73
03/09/2022	Deposit		Palm Beach County Tax Colle...	31.34
03/10/2022	Deposit		Florida Power and Light	1,993.40
03/14/2022	Deposit			154.00
03/21/2022	Deposit			288.70
03/21/2022	Deposit		State of Florida	624.26
03/21/2022	Deposit		State of Florida	671.79
03/24/2022	Deposit		Elite Prop Rsch	100.00
03/28/2022	Deposit		State of Florida	1,947.42
03/28/2022	Deposit		State of Florida	1,546.95

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/30/2022	Deposit		State of Florida	363.11
03/30/2022	Deposit		State of Florida	734.62
03/31/2022	Deposit			357.93
Total				10,186.25

Glen Ridge Municipal Account
101.2 BBT Money Market, Period Ending 03/31/2022
RECONCILIATION REPORT
Reconciled on: 04/20/2022
Reconciled by: glenridgetownof@bellsouth.net

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	23,385.08
Interest earned	0.20
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	<u>23,385.28</u>
Register balance as of 03/31/2022	23,385.28

Glen Ridge Municipal Account
200.1 Synovus, Period Ending 03/31/2022
RECONCILIATION REPORT
Reconciled on: 04/20/2022
Reconciled by: glenridgetownof@bellsouth.net

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	560,165.27
Interest earned	47.58
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	560,212.85
Register balance as of 03/31/2022	560,212.85

Glen Ridge Municipal Account

Balance Sheet

As of March 31, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
101.1 BBT Checking	140,437.96
101.2 BBT Money Market	23,385.28
200.1 Synovus	560,212.85
Total Bank Accounts	\$724,036.09
Total Current Assets	\$724,036.09
Fixed Assets	
15000 Furniture and Fixtures	3,094.00
15500 Building	298,321.00
15550 New Roof	13,500.00
16000 Land	70,000.00
Total Fixed Assets	\$384,915.00
TOTAL ASSETS	\$1,108,951.09
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
30000 Opening Balance Equity	595,661.92
32000 Retained Earnings	138,888.76
33000 Investment in Fixed Assets	371,415.00
Net Income	2,985.41
Total Equity	\$1,108,951.09
TOTAL LIABILITIES AND EQUITY	\$1,108,951.09

Glen Ridge Municipal Account

Budget vs. Actuals: FY_2021_2022 - FY22 P&L

October 2021 - September 2022

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
312.410 First Local Option Fuel Tax	4,755.69	9,400.00	-4,644.31	50.59 %
312.420 Second Local Opt Fuel Tax (New)	2,205.70	4,300.00	-2,094.30	51.30 %
312.630 Loc Govt Infrastructure Surtax	10,684.22	17,000.00	-6,315.78	62.85 %
314.100 Util Service Tax - Electricity	18,593.20	26,000.00	-7,406.80	71.51 %
315.100 Communication Services Taxes	4,404.81	7,500.00	-3,095.19	58.73 %
316.000 Local Business Tax (GR)	550.00	2,000.00	-1,450.00	27.50 %
316.100 Local Business Tax (PBC)	1,513.41	1,500.00	13.41	100.89 %
322.000 Building Permits (Permit Fees)	24,388.76	18,000.00	6,388.76	135.49 %
323.100 Franchise Fee - Electricity	11,935.46	20,000.00	-8,064.54	59.68 %
329.500 Other Permits, Fees, Spec Asses		300.00	-300.00	
335.180 State Rev Share- Local 1/2 Cent	13,620.35	19,000.00	-5,379.65	71.69 %
335.900 State Revenue Share - Proceeds	4,702.57	8,100.00	-3,397.43	58.06 %
343.400 Svc Chg - Garbage/Solid Waste	81.02	50.00	31.02	162.04 %
361.000 Interest	280.44	600.00	-319.56	46.74 %
369.900 Other Misc Revenue	279.00	1,300.00	-1,021.00	21.46 %
Total Income	\$97,994.63	\$135,050.00	\$-37,055.37	72.56 %
GROSS PROFIT	\$97,994.63	\$135,050.00	\$-37,055.37	72.56 %
Expenses				
512.000 Executive (Town Manager)	16,228.25	30,000.00	-13,771.75	54.09 %
513.150 FinanceAdmin (Payroll Taxes)	4,355.50	6,600.00	-2,244.50	65.99 %
513.300 FinanceAdmin (Unemployment Tax)	22.50	50.00	-27.50	45.00 %
513.350 FinanceAdmi (Accounting/Audit)	460.00	1,200.00	-740.00	38.33 %
513.400 FinanceAdmin (Travel/Per Diem)		50.00	-50.00	
513.450 FinanceAdmin (Tel/SecCam-Comc)	2,761.12	3,200.00	-438.88	86.29 %
513.550 FinanceAdmin (Elec Town Hall)	782.75	1,600.00	-817.25	48.92 %
513.650 FinanceAdmin (Printing)		250.00	-250.00	
513.700 FinanceAdmin (Bank Fees)	70.00	50.00	20.00	140.00 %
513.750 FinanceAdmin (Office Expense)	18,746.23	6,500.00	12,246.23	288.40 %
513.850 FinanceAdmin (Dues)	1,597.00	550.00	1,047.00	290.36 %
514.000 Legal Counsel	6,820.00	12,000.00	-5,180.00	56.83 %
515.000 Comprehensive Planning		500.00	-500.00	
519.100 OtherGovtSvcs (Mayor Discr)		2,600.00	-2,600.00	
519.150 OtherGovtSvcs (Advertising)	1,144.00	1,500.00	-356.00	76.27 %
519.200 OtherGovtSvcs (Insurance)	3,931.50	7,400.00	-3,468.50	53.13 %
519.250 OtherGovtSvcs (Maintenance)	1,910.00	5,000.00	-3,090.00	38.20 %
524.100 Protect Inspec (Bldg Official)	2,405.87	15,000.00	-12,594.13	16.04 %
524.150 Protect Inspec (Code Enforce)	1,820.00	3,200.00	-1,380.00	56.88 %
524.200 Protect Inspec (BDR Surcharge)	383.81	500.00	-116.19	76.76 %
525.000 Emerg Disaster Relief Services		4,000.00	-4,000.00	
534.000 Garbage/Solid Waste Control Svc	47.95	50.00	-2.05	95.90 %
536.000 Water/Sewer Combination Svcs	228.10	400.00	-171.90	57.03 %

Glen Ridge Municipal Account

Budget vs. Actuals: FY_2021_2022 - FY22 P&L

October 2021 - September 2022

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
537.000 ConservResMgt (Aquatic Control)	584.00	1,000.00	-416.00	58.40 %
538.000 Flood/StormwaterMgt (NPDES)	18,163.00	20,000.00	-1,837.00	90.82 %
541.100 RoadStFacil (Street Lighting)	2,127.59	3,500.00	-1,372.41	60.79 %
541.150 RoadStFacil (DrainRepair Maint)		7,250.00	-7,250.00	
541.200 RoadStFacil (Road Street Maint)		500.00	-500.00	
572.000 Parks and Recreation		300.00	-300.00	
574.000 Special Events		300.00	-300.00	
Total Expenses	\$84,589.17	\$135,050.00	\$-50,460.83	62.64 %
NET OPERATING INCOME	\$13,405.46	\$0.00	\$13,405.46	0.00%
NET INCOME	\$13,405.46	\$0.00	\$13,405.46	0.00%

Glen Ridge Municipal Account

Transaction List by Date

March 2022

DATE	TRANSACTION TYPE	NUM	POSTING	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
03/02/2022	Deposit		Yes	Florida Power and Light		101.1 BBT Checking	323.100 Franchise Fee - Electricity	1,372.73
03/08/2022	Expense	976185	Yes	Florida Municipal Insurance Trust		101.1 BBT Checking	519.200 OtherGovtSvcs (Insurance)	-1,965.75
03/08/2022	Expense	976184	Yes	Greenworks		101.1 BBT Checking	519.250 OtherGovtSvcs (Maintenance)	-200.00
03/08/2022	Expense	976187	Yes	Jack Horniman		101.1 BBT Checking	538.000 Flood/StormwaterMgt (NPDES)	-437.50
03/08/2022	Expense	ref1739	Yes	Comcast		101.1 BBT Checking	513.450 FinanceAdmin (Tel/SecCam-Comc)	-123.30
03/09/2022	Deposit		Yes	Palm Beach County Tax Collector		101.1 BBT Checking	316.100 Local Business Tax (PBC)	31.34
03/10/2022	Check	1840	Yes	John J. Deal		101.1 BBT Checking	512.000 Executive (Town Manager)	-868.50
03/10/2022	Deposit		Yes	Florida Power and Light		101.1 BBT Checking	314.100 Util Service Tax - Electricity	1,993.40
03/14/2022	Deposit		Yes			101.1 BBT Checking	-Split-	154.00
03/14/2022	Expense		Yes	Intuit		101.1 BBT Checking	513.750 FinanceAdmin (Office Expense)	-80.00
03/15/2022	Expense	976188	Yes	Ertle Exterminating		101.1 BBT Checking	519.250 OtherGovtSvcs (Maintenance)	-25.00
03/15/2022	Expense	ref1741	Yes	Florida Power and Light		101.1 BBT Checking	541.100 RoadStFacil (Street Lighting)	-289.37
03/15/2022	Expense	ref1740	Yes	Palm Beach County Water Utilities		101.1 BBT Checking	536.000 Water/Sewer Combination Svcs	-33.90
03/15/2022	Expense	cc2095	Yes	BB & T Credit Card		101.1 BBT Checking	513.750 FinanceAdmin (Office Expense)	-97.99
03/15/2022	Expense	irs6197	Yes	Internal Revenue Service		101.1 BBT Checking	513.150 FinanceAdmin (Payroll Taxes)	-416.00
03/21/2022	Deposit		Yes			101.1 BBT Checking	-Split-	288.70
03/21/2022	Deposit		Yes	State of Florida		101.1 BBT Checking	315.100 Communication Services Taxes	624.26
03/21/2022	Deposit		Yes	State of Florida		101.1 BBT Checking	335.900 State Revenue Share - Proceeds	671.79
03/22/2022	Expense	976195	Yes	Sascha Maldonado		101.1 BBT Checking	513.350 FinanceAdmin (Accounting/Audit)	-60.00
03/22/2022	Expense	ref1744	Yes	Florida Power and Light		101.1 BBT Checking	513.550 FinanceAdmin (Elec Town Hall)	-94.02
03/22/2022	Expense	ref1745	Yes	Florida Power and Light		101.1 BBT Checking	513.550 FinanceAdmin (Elec Town Hall)	-18.45
03/22/2022	Expense	ref1746	Yes	Florida Power and Light		101.1 BBT Checking	541.100 RoadStFacil (Street Lighting)	-26.10
03/22/2022	Expense	ref1747	Yes	Comcast		101.1 BBT Checking	513.450 FinanceAdmin (Tel/SecCam-Comc)	-305.85
03/24/2022	Check	1841	Yes	John J. Deal		101.1 BBT Checking	512.000 Executive (Town Manager)	-868.50
03/24/2022	Deposit		Yes	Elite Prop Risch		101.1 BBT Checking	369.900 Other Misc Revenue	100.00
03/28/2022	Deposit		Yes	State of Florida		101.1 BBT Checking	335.180 State Rev Share- Local 1/2 Cent	1,947.42
03/28/2022	Deposit		Yes	State of Florida		101.1 BBT Checking	312.630 Loc Govt Infrastructure Surtax	1,546.95
03/30/2022	Deposit		Yes	State of Florida		101.1 BBT Checking	312.420 Second Local Opt Fuel Tax (New)	363.11
03/30/2022	Deposit		Yes	State of Florida		101.1 BBT Checking	312.410 First Local Option Fuel Tax	734.62
03/30/2022	Expense	976199	Yes	William Denison		101.1 BBT Checking	524.100 Protect Inspec (Bldg Official)	-396.00
03/30/2022	Expense	976198	Yes	Jack Lucas		101.1 BBT Checking	537.000 ConservResMgt (Aquatic Control)	-50.00
03/30/2022	Expense	976197	Yes	B. Douglas MacGibbon, P.A.		101.1 BBT Checking	514.000 Legal Counsel	-800.00
03/30/2022	Expense	976201	Yes	Richard Padgett		101.1 BBT Checking	524.150 Protect Inspec (Code Enforce)	-260.00
03/30/2022	Expense	976200	Yes	Richard Padgett		101.1 BBT Checking	524.150 Protect Inspec (Code Enforce)	-260.00
03/30/2022	Expense	976196	Yes	Greenworks		101.1 BBT Checking	519.250 OtherGovtSvcs (Maintenance)	-200.00
03/31/2022	Deposit		Yes			101.1 BBT Checking	-Split-	357.93
03/31/2022	Deposit	INTEREST	Yes		Interest Earned	200.1 Synovus	361.000 Interest	47.58
03/31/2022	Deposit	INTEREST	Yes		Interest Earned	101.2 BBT Money Market	361.000 Interest	0.20

