



Town of Glen Ridge

1501 Glen Road • Glen Ridge, FL 33406

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TOWN COUNCIL MEETING AGENDA 2 NOVEMBER 2022, 7:00 P.M.

CALL TO ORDER: Town Council of the Town of Glen Ridge

ROLL CALL:

PBSO/PBC F/R MONTHLY REPORT:

PUBLIC COMMENT:

APPROVAL OF MINUTES: 5 October 2022

FINANCE REPORT: September 2022 (End of FY 21-22)

MAYOR'S REPORT:

COUNCIL'S REPORT:

ATTORNEY'S REPORT:

CORRESPONDENCE:

CLERK'S REPORT: See attached printed report

OLD BUSINESS:

- Election Qualifying Dates: Nov. 22 to Dec. 13
- PBC Ethics Commission Finalization
- GR 75th Anniversary Picnic – Update?

NEW BUSINESS:

- Street light for new parking area
- Code Enforcement Updates
- Thanks to Gary Eckerson—pond cleaning!

ADJOURNMENT:

SHOULD ANY PERSON SEEK TO APPEAL ANY DECISION MADE BY THE TOWN COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT THE MEETING, SUCH PERSON WILL NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THAT APPEAL IS TO BE MADE.



TOWN OF GLEN RIDGE
COUNCIL MEETING MINUTES
5 October 2022 --7:00 P.M.

President Ussery called the meeting to order at 7:00 p.m. John Deal called the roll. A quorum was attained. Council Member Minars was absent.

Town Officials:	Matt Hadden	Council Member
	Gary Sullivan	Council Member
	Jim Ussery	Council President
	Gary Eckerson	Council Member
	Alice McLane	Mayor

Also present: Town Attorney Doug MacGibbon, Town Manager John Deal.

PBSO/PBCFR MONTHLY REPORT

- PBSO: D/S Schnell took noise complaint from several residents; will investigate
- PBC F/R: No report

PUBLIC COMMENT:

- Noise complaint regarding loud music at the boat ramp on the Stub Canal at or around Belvedere Rd.; Noise travels down the canal and annoys residents.

APPROVAL OF MINUTES 7 September 2022 (Hadden/Sullivan, M/S/C unanimously)

FINANCE REPORT – August 2022 Report Filed. Manager reported on the end of the fiscal year; Net income of \$9658.10; Town has experienced a net income the past seven fiscal years.

MAYOR'S REPORT

- Mayor shared thank you note from Leila Rothe's daughters in regard to the Town's purchase of new playground equipment.

COUNCIL'S REPORT - None

ATTORNEY'S REPORT – None

CORRESPONDENCE – None

CLERK'S REPORT – See attached printed report

OLD BUSINESS

- Council gave second reading to Ordinance 2022-1 (Property Rights Element) and approved same (Hadden/Sullivan, M/S/C unanimously)
- Manager reported on the completion of the drainage/parking project from ARPA funds.
- Manager reported that playground equipment is on order; delivery within 8-12 weeks.

NEW BUSINESS

- Steve Salsberg requested that the Council enact a regulation for Flury Park similar to PBC regulation that prohibits persons aged 18 and older from being in a designated children's play area without children; Council took no action.
- Mayor inquired about certain possible zoning code violations; Manager will have Code Enforcement investigate.

ADJOURNMENT: 7:37 PM (Sullivan /Eckerson, M/S/C unanimously).

Glen Ridge Municipal Account

Balance Sheet

As of September 30, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
101.1 BBT Checking	146,881.06
101.2 BBT Money Market	23,386.45
200.1 Synovus	560,645.84
Total Bank Accounts	\$730,913.35
Total Current Assets	\$730,913.35
Fixed Assets	
15000 Furniture and Fixtures	3,094.00
15500 Building	298,321.00
15550 New Roof	13,500.00
16000 Land	70,000.00
Total Fixed Assets	\$384,915.00
TOTAL ASSETS	\$1,115,828.35
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
30000 Opening Balance Equity	595,661.92
32000 Retained Earnings	138,958.75
33000 Investment in Fixed Assets	371,415.00
Net Income	9,792.68
Total Equity	\$1,115,828.35
TOTAL LIABILITIES AND EQUITY	\$1,115,828.35

Glen Ridge Municipal Account

Budget vs. Actuals: FY_2021_2022 - FY22 P&L

October 2021 - September 2022

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
312.410 First Local Option Fuel Tax	9,680.98	9,400.00	280.98	102.99 %
312.420 Second Local Opt Fuel Tax (New)	4,424.44	4,300.00	124.44	102.89 %
312.630 Loc Govt Infrastructure Surtax	22,138.46	17,000.00	5,138.46	130.23 %
314.100 Util Service Tax - Electricity	28,800.23	26,000.00	2,800.23	110.77 %
315.100 Communication Services Taxes	7,600.83	7,500.00	100.83	101.34 %
316.000 Local Business Tax (GR)	2,100.00	2,000.00	100.00	105.00 %
316.100 Local Business Tax (PBC)	4,065.58	1,500.00	2,565.58	271.04 %
322.000 Building Permits (Permit Fees)	30,423.41	18,000.00	12,423.41	169.02 %
323.100 Franchise Fee - Electricity	23,079.87	20,000.00	3,079.87	115.40 %
329.500 Other Permits, Fees, Spec Asses		300.00	-300.00	
335.180 State Rev Share- Local 1/2 Cent	23,685.27	19,000.00	4,685.27	124.66 %
335.900 State Revenue Share - Proceeds	10,339.47	8,100.00	2,239.47	127.65 %
343.400 Svc Chg - Garbage/Solid Waste	161.11	50.00	111.11	322.22 %
361.000 Interest	714.60	600.00	114.60	119.10 %
369.900 Other Misc Revenue	49,554.19	1,300.00	48,254.19	3,811.86 %
Total Income	\$216,768.44	\$135,050.00	\$81,718.44	160.51 %
GROSS PROFIT	\$216,768.44	\$135,050.00	\$81,718.44	160.51 %
Expenses				
512.000 Executive (Town Manager)	23,913.25	30,000.00	-6,086.75	79.71 %
513.150 FinanceAdmin (Payroll Taxes)	7,643.50	6,600.00	1,043.50	115.81 %
513.300 FinanceAdmin (Unemployment Tax)	29.50	50.00	-20.50	59.00 %
513.350 FinanceAdmi (Accounting/Audit)	750.00	1,200.00	-450.00	62.50 %
513.400 FinanceAdmin (Travel/Per Diem)		50.00	-50.00	
513.450 FinanceAdmin (Tel/SecCam-Comc)	4,906.12	3,200.00	1,706.12	153.32 %
513.550 FinanceAdmin (Elec Town Hall)	1,779.86	1,600.00	179.86	111.24 %
513.650 FinanceAdmin (Printing)		250.00	-250.00	
513.700 FinanceAdmin (Bank Fees)	70.00	50.00	20.00	140.00 %
513.750 FinanceAdmin (Office Expense)	20,221.98	6,500.00	13,721.98	311.11 %
513.850 FinanceAdmin (Dues)	1,597.00	550.00	1,047.00	290.36 %
514.000 Legal Counsel	10,020.00	12,000.00	-1,980.00	83.50 %
515.000 Comprehensive Planning		500.00	-500.00	
519.100 OtherGovtSvcs (Mayor Discr)		2,600.00	-2,600.00	
519.150 OtherGovtSvcs (Advertising)	1,277.46	1,500.00	-222.54	85.16 %
519.200 OtherGovtSvcs (Insurance)	8,089.00	7,400.00	689.00	109.31 %
519.250 OtherGovtSvcs (Maintenance)	8,644.00	5,000.00	3,644.00	172.88 %
524.100 Protect Inspec (Bldg Official)	14,372.17	15,000.00	-627.83	95.81 %
524.150 Protect Inspec (Code Enforce)	2,860.00	3,200.00	-340.00	89.38 %
524.200 Protect Inspec (BDR Surcharge)	507.63	500.00	7.63	101.53 %
525.000 Emerg Disaster Relief Services		4,000.00	-4,000.00	
534.000 Garbage/Solid Waste Control Svc	47.95	50.00	-2.05	95.90 %
536.000 Water/Sewer Combination Svcs	390.60	400.00	-9.40	97.65 %

Glen Ridge Municipal Account

Budget vs. Actuals: FY_2021_2022 - FY22 P&L

October 2021 - September 2022

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
537.000 ConservResMgt (Aquatic Control)	977.20	1,000.00	-22.80	97.72 %
538.000 Flood/StormwaterMgt (NPDES)	21,913.00	20,000.00	1,913.00	109.57 %
541.100 RoadStFacil (Street Lighting)	3,704.94	3,500.00	204.94	105.86 %
541.150 RoadStFacil (DrainRepair Maint)	58,350.00	7,250.00	51,100.00	804.83 %
541.200 RoadStFacil (Road Street Maint)		500.00	-500.00	
572.000 Parks and Recreation	14,910.60	300.00	14,610.60	4,970.20 %
574.000 Special Events		300.00	-300.00	
Total Expenses	\$206,975.76	\$135,050.00	\$71,925.76	153.26 %
NET OPERATING INCOME	\$9,792.68	\$0.00	\$9,792.68	0.00%
NET INCOME	\$9,792.68	\$0.00	\$9,792.68	0.00%

Glen Ridge Municipal Account

Transaction List by Date
September 2022

DATE	TRANSACTION TYPE	NUM	POSTING	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
09/01/2022	Deposit		Yes			101.1 BBT Checking	-Split-	258.49
09/02/2022	Deposit		Yes	Florida Power and Light		101.1 BBT Checking	323.100 Franchise Fee - Electricity	2,062.04
09/08/2022	Check	1857	Yes	John J. Deal		101.1 BBT Checking	512.000 Executive (Town Manager)	-768.50
09/08/2022	Deposit		Yes	Peterson Bernard		101.1 BBT Checking	316.000 Local Business Tax (GR)	150.00
09/12/2022	Deposit		Yes	Florida Power and Light		101.1 BBT Checking	314.100 Util Service Tax - Electricity	2,925.43
09/12/2022	Expense	ref1832	Yes	Comcast		101.1 BBT Checking	513.450 FinanceAdmin (Tel/SecCam-Comc)	-123.30
09/12/2022	Expense	976283	Yes	CivicPlus		101.1 BBT Checking	513.750 FinanceAdmin (Office Expense)	-500.00
09/12/2022	Expense	976282	Yes	Diversified Security, Inc.		101.1 BBT Checking	519.250 OtherGovtSvcs (Maintenance)	-830.00
09/12/2022	Expense	ref1835	Yes	Palm Beach County Water Utilities		101.1 BBT Checking	536.000 Water/Sewer Combination Svcs	-32.50
09/13/2022	Expense		Yes	Intuit		101.1 BBT Checking	513.750 FinanceAdmin (Office Expense)	-85.00
09/14/2022	Deposit		Yes	Palm Beach County Tax Collector		101.1 BBT Checking	316.100 Local Business Tax (PBC)	1,543.75
09/14/2022	Deposit		Yes	State of Florida		101.1 BBT Checking	335.900 State Revenue Share - Proceeds	700.04
09/14/2022	Deposit		Yes			101.1 BBT Checking	-Split-	869.48
09/15/2022	Check	1858	Yes	Florida Playgrounds		101.1 BBT Checking	572.000 Parks and Recreation	-14,910.60
09/15/2022	Expense	irs9426	Yes	Internal Revenue Service		101.1 BBT Checking	513.150 FinanceAdmin (Payroll Taxes)	-616.00
09/19/2022	Deposit		Yes			101.1 BBT Checking	-Split-	150.00
09/20/2022	Deposit		Yes	State of Florida		101.1 BBT Checking	315.100 Communication Services Taxes	703.75
09/20/2022	Expense	ref1836	Yes	Comcast		101.1 BBT Checking	513.450 FinanceAdmin (Tel/SecCam-Comc)	-305.70
09/20/2022	Expense	976289	Yes	All Care Copy		101.1 BBT Checking	513.750 FinanceAdmin (Office Expense)	-95.00
09/20/2022	Expense	ref1838	Yes	Florida Power and Light		101.1 BBT Checking	513.550 FinanceAdmin (Elec Town Hall)	-205.89
09/20/2022	Expense	ref1839	Yes	Florida Power and Light		101.1 BBT Checking	513.550 FinanceAdmin (Elec Town Hall)	-29.55
09/20/2022	Expense	ref1840	Yes	Florida Power and Light		101.1 BBT Checking	541.100 RoadStFacil (Street Lighting)	-26.10
09/20/2022	Expense	ref1841	Yes	Florida Power and Light		101.1 BBT Checking	541.100 RoadStFacil (Street Lighting)	-289.37
09/20/2022	Expense	cc7051	Yes	BB & T Credit Card		101.1 BBT Checking	513.750 FinanceAdmin (Office Expense)	-171.43
09/22/2022	Deposit		Yes			101.1 BBT Checking	-Split-	100.00
09/23/2022	Check	1859	Yes	John J. Deal		101.1 BBT Checking	512.000 Executive (Town Manager)	-768.50
09/26/2022	Deposit		Yes	State of Florida		101.1 BBT Checking	312.630 Loc Govt Infrastructure Surtax	1,430.98
09/27/2022	Deposit		Yes	State of Florida		101.1 BBT Checking	335.180 State Rev Share- Local 1/2 Cent	1,815.25
09/27/2022	Deposit		Yes	State of Florida		101.1 BBT Checking	312.420 Second Local Opt Fuel Tax (New)	342.42
09/27/2022	Deposit		Yes	State of Florida		101.1 BBT Checking	312.410 First Local Option Fuel Tax	757.18
09/27/2022	Check	1860	Yes	Professional Grading, Inc		101.1 BBT Checking	541.150 RoadStFacil (DrainRepair Maint)	-58,350.00
09/29/2022	Deposit		Yes			101.1 BBT Checking	-Split-	741.88
09/29/2022	Expense	ref1842	Yes	El Latino		101.1 BBT Checking	519.150 OtherGovtSvcs (Advertising)	-114.00
09/29/2022	Expense	976291	Yes	Greenworks		101.1 BBT Checking	519.250 OtherGovtSvcs (Maintenance)	-250.00
09/29/2022	Expense	976290	Yes	Ertle Exterminating		101.1 BBT Checking	519.250 OtherGovtSvcs (Maintenance)	-25.00
09/29/2022	Expense	976293	Yes	William Denison		101.1 BBT Checking	524.100 Protect Inspec (Bldg Official)	-437.86
09/30/2022	Deposit		Yes	Florida Power and Light		101.1 BBT Checking	323.100 Franchise Fee - Electricity	2,286.07
09/30/2022	Deposit	INTEREST	Yes		Interest Earned	200.1 Synovus	361.000 Interest	134.39
09/30/2022	Deposit	INTEREST	Yes		Interest Earned	101.2 BBT Money Market	361.000 Interest	0.19

Glen Ridge Municipal Account

101.1 BBT Checking, Period Ending 09/30/2022

RECONCILIATION REPORT

Reconciled on: 10/25/2022

Reconciled by: glenridgetownof@bellsouth.net

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	214,485.22
Checks and payments cleared (20)	-25,169.06
Deposits and other credits cleared (16)	16,836.76
Statement ending balance	206,152.92
Uncleared transactions as of 09/30/2022	-59,271.86
Register balance as of 09/30/2022	146,881.06
Cleared transactions after 09/30/2022	0.00
Uncleared transactions after 09/30/2022	717.44
Register balance as of 10/25/2022	147,598.50

Details

Checks and payments cleared (20)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/25/2022	Expense	976275	Alken Irrigation, Inc	-3,824.00
08/31/2022	Expense	976276	Greenworks	-250.00
08/31/2022	Expense	976277	B. Douglas MacGibbon, P.A.	-800.00
08/31/2022	Expense	976279	William Denison	-582.62
08/31/2022	Expense	976278	Jack Lucas	-50.00
09/08/2022	Check	1857	John J. Deal	-768.50
09/12/2022	Expense	ref1832	Comcast	-123.30
09/12/2022	Expense	ref1835	Palm Beach County Water Util...	-32.50
09/12/2022	Expense	976282	Diversified Security, Inc.	-830.00
09/12/2022	Expense	976283	CivicPlus	-500.00
09/13/2022	Expense		Intuit	-85.00
09/15/2022	Check	1858	Florida Playgrounds	-14,910.60
09/15/2022	Expense	irs9426	Internal Revenue Service	-616.00
09/20/2022	Expense	cc7051	BB & T Credit Card	-171.43
09/20/2022	Expense	ref1841	Florida Power and Light	-289.37
09/20/2022	Expense	ref1840	Florida Power and Light	-26.10
09/20/2022	Expense	ref1839	Florida Power and Light	-29.55
09/20/2022	Expense	ref1838	Florida Power and Light	-205.89
09/20/2022	Expense	ref1836	Comcast	-305.70
09/23/2022	Check	1859	John J. Deal	-768.50

Total -25,169.06

Deposits and other credits cleared (16)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/01/2022	Deposit			258.49
09/02/2022	Deposit		Florida Power and Light	2,062.04
09/08/2022	Deposit		Peterson Bernard	150.00
09/12/2022	Deposit		Florida Power and Light	2,925.43
09/14/2022	Deposit			869.48
09/14/2022	Deposit		State of Florida	700.04
09/14/2022	Deposit		Palm Beach County Tax Colle...	1,543.75
09/19/2022	Deposit			150.00
09/20/2022	Deposit		State of Florida	703.75
09/22/2022	Deposit			100.00
09/26/2022	Deposit		State of Florida	1,430.98
09/27/2022	Deposit		State of Florida	1,815.25
09/27/2022	Deposit		State of Florida	342.42

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/27/2022	Deposit		State of Florida	757.18
09/29/2022	Deposit			741.88
09/30/2022	Deposit		Florida Power and Light	2,286.07
Total				16,836.76

Glen Ridge Municipal Account

101.2 BBT Money Market, Period Ending 09/30/2022

RECONCILIATION REPORT

Reconciled on: 10/25/2022

Reconciled by: glenridgetownof@bellsouth.net

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	23,386.26
Interest earned	0.19
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	23,386.45
Register balance as of 09/30/2022	23,386.45

Glen Ridge Municipal Account
200.1 Synovus, Period Ending 09/30/2022
RECONCILIATION REPORT
Reconciled on: 10/25/2022
Reconciled by: glenridgetownof@bellsouth.net

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance.....	560,511.45
Interest earned.....	134.39
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>560,645.84</u>
Register balance as of 09/30/2022.....	560,645.84

Clerk Report

2 November 2022

- Mailed all attendant letters pertaining to property rights element ordinance.
- Code reminders sent to 4035 Windham and 4040 Windham.
- NOV sent to 1385 Churchill.
- Q3 reports filed (IRS, Unemployment Tax, Permit surcharges).
- Local government finance report completed and submitted.
- Security camera surveillance for M. Slatery and M. Hadden.
- Qualifying ads submitted to El Latino and Palm Beach Post.
- Completed/Submitted DOT mileage report.
- Completed/Submitted DS-DE 143 minority report.
- Completed/Submitted FMIT Worker Compensation Audit.

2 November 2022

John J. Deal