



Town of Glen Ridge

1501 Glen Road • Glen Ridge, FL 33406

Phone: (561) 697-8868 • Facsimile: (561) 697-1755

E-mail: glenridgetownof@bellsouth.net

TOWN COUNCIL MEETING AGENDA 7 DECEMBER 2022, 7:00 P.M.

CALL TO ORDER: Town Council of the Town of Glen Ridge

ROLL CALL:

PBSO/PBC F/R MONTHLY REPORT:

PUBLIC COMMENT:

APPROVAL OF MINUTES: 2 November 2022; 2 November Caucus

FINANCE REPORT: October 2022

MAYOR'S REPORT:

COUNCIL'S REPORT:

ATTORNEY'S REPORT:

CORRESPONDENCE:

CLERK'S REPORT: See attached printed report

OLD BUSINESS:

- Parking area lighting – Gary Sullivan
- Stub Canal Park update
- Code Enforcement Updates
- Town Picnic Update – Taylor Jantz; Leila Rothe
- Qualifying Ends 12/14/22

NEW BUSINESS:

- Town Hall Repairs/Maintenance
- Churchill speed bump
- Cloud Lake Christmas Party – Dec. 10, 2:00 pm

ADJOURNMENT:

SHOULD ANY PERSON SEEK TO APPEAL ANY DECISION MADE BY THE TOWN COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT THE MEETING, SUCH PERSON WILL NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THAT APPEAL IS TO BE MADE.



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TOWN CAUCUS
TOWN OF GLEN RIDGE
NOVEMBER 2, 2022
6:50 P.M.

MINUTES

The 2022 Caucus of the Town of Glen Ridge was called to order by Attorney MacGibbon.

The Caucus was advertised in the Palm Beach Post and el Latino on October 14 and 28, as required.

Attorney MacGibbon opened the floor for nominations for the position of Mayor. Jim Ussery nominated Alice McLane. Allen Minars seconded. Alice McLane accepted the nomination. After hearing no additional nominations for Mayor, the floor was closed.

Attorney MacGibbon then opened the floor for the position of Council Seat #4. Gary Sullivan nominated Matt Hadden. Allen Minars seconded. After hearing no additional nominations for Council Seat #4, the floor was closed. Matt Hadden accepted the nomination.

Attorney MacGibbon then opened the floor for the position of Council Seat #5. Jim Ussery nominated Gary Sullivan. Allen Minars seconded. After hearing no additional nominations for Council Seat #5, the floor was closed. Gary Sullivan accepted the nomination.

Attorney MacGibbon then opened the floor the position of Town Clerk. After hearing no nominations for Town Clerk, the floor was closed. Position was left vacant.

Attorney MacGibbon then opened the floor for the position of Town Marshal. Jim Ussery nominated Richard McLane. Allen Minars seconded. After hearing no additional nominations for Town Marshal, the floor was closed. Richard McLane accepted the nomination.

Attorney MacGibbon then opened the floor for the position of Deputy Town Marshal. Jim Ussery nominated Patsy Salsberg. Allen Minars seconded. After hearing no additional nominations for Town Marshal, the floor was closed. Patsy Salsberg accepted the nomination.

Attorney MacGibbon declared the Caucus adjourned at 6:52 p.m.



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TOWN OF GLEN RIDGE
COUNCIL MEETING MINUTES
2 November 2022 --7:00 P.M.

President Ussery called the meeting to order at 7:00 p.m. John Deal called the roll. A quorum was attained. Council Member Eckerson was excused.

Town Officials:

Matt Hadden	Council Member
Gary Sullivan	Council Member
Jim Ussery	Council President
Allen Minars	Council Member
Alice McLane	Mayor

Also present: Town Attorney Doug MacGibbon, Town Manager John Deal.

PBSO/PBCFR MONTHLY REPORT

- Deputy Schnell reported on progress with noise complaints; 10 calls were received by PBSO; she contacted road patrol and County park system and passed complaint on to her supervisor; she expressed displeasure that so many calls were made with no outcome; also reported one vehicle burglary in Glen Ridge—now in the hands of a detective. Council Member Hadden lodged a concern about cars speeding through Town.
- Chief Adams reported on a number of community events concerning Fire/Rescue; reported that F/R collected more than \$105,000 toward the Muscular Dystrophy Fill the Boot campaign. Reported one medical call in GR.

PUBLIC COMMENT:

- Kevin Wellman
 - Reported flatbed truck in and out of 1275 Taylor.
 - Reported witnessing F/R respond to 1288 Glen Rd. on 10/23.
 - Inquired if Waste Management changed collection dates, as pickup has been late; they have not and Manager will investigate.
- Leila Rothe
 - Discussed proposal for roundabout and landscaping at the intersection of Gem Lake and Glen Rd.; she will send drawing to Manager for further investigation.

APPROVAL OF MINUTES 5 October 2022 (Hadden /Sullivan, M/S/C unanimously).

FINANCE REPORT – Filed report for September 2022 – End of FY 21-22

MAYOR'S REPORT- Reported considerable activity throughout the Town for Trick or Treat.

COUNCIL'S REPORT – Council Member Sullivan requested that Manager send a forceful letter to PBC Parks Dept regarding the noise issue with a copy to the appropriate County Commissioner.

ATTORNEY'S REPORT – None

CORRESPONDENCE – None

CLERK'S REPORT – See attached printed report

OLD BUSINESS

- Manager reminded Council of Election Qualifying Dates (11/22 to 12/13).
- Manager reported that PBC Ethics Audit was completed successfully.
- Minimal discussion of 75th anniversary picnic happening perhaps in January or February.

NEW BUSINESS

- Discussion of installation of street light to help light new parking lot; Council Member Sullivan will look into options.
- Manager reported that Code Violation at 1285 Churchill (Vlahos) will now go to Special Magistrate.
- Manager thanked Gary Eckerson for spraying invasive growth in duck pond.

ADJOURNMENT: 7:30 PM (Hadden /Minars, M/S/C unanimously).

Glen Ridge Municipal Account

Balance Sheet

As of October 31, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
101.1 BBT Checking	148,652.71
101.2 BBT Money Market	23,386.65
200.1 Synovus	561,003.07
Total Bank Accounts	\$733,042.43
Total Current Assets	\$733,042.43
Fixed Assets	
15000 Furniture and Fixtures	3,094.00
15500 Building	298,321.00
15550 New Roof	13,500.00
16000 Land	70,000.00
Total Fixed Assets	\$384,915.00
TOTAL ASSETS	\$1,117,957.43
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
30000 Opening Balance Equity	595,661.92
32000 Retained Earnings	148,751.43
33000 Investment in Fixed Assets	371,415.00
Net Income	2,129.08
Total Equity	\$1,117,957.43
TOTAL LIABILITIES AND EQUITY	\$1,117,957.43

Glen Ridge Municipal Account

Budget vs. Actuals: Budget FY 22-23 - FY23 P&L

October 2022 - September 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
312.410 First Local Option Fuel Tax	1,556.44	9,898.00	-8,341.56	15.72 %
312.420 Second Local Opt Fuel Tax (New)	712.58	4,529.00	-3,816.42	15.73 %
312.630 Loc Govt Infrastructure Surtax	3,454.61	17,094.00	-13,639.39	20.21 %
314.100 Util Service Tax - Electricity	5,988.22	27,000.00	-21,011.78	22.18 %
315.100 Communication Services Taxes	1,314.09	7,500.00	-6,185.91	17.52 %
316.000 Local Business Tax (GR)	725.00	2,500.00	-1,775.00	29.00 %
316.100 Local Business Tax (PBC)	863.68	2,000.00	-1,136.32	43.18 %
322.000 Building Permits (Permit Fees)	1,886.00	32,000.00	-30,114.00	5.89 %
323.100 Franchise Fee - Electricity	2,485.71	20,100.00	-17,614.29	12.37 %
329.500 Other Permits, Fees, Spec Asses		300.00	-300.00	
335.180 State Rev Share- Local 1/2 Cent	3,386.75	18,827.00	-15,440.25	17.99 %
335.900 State Revenue Share - Proceeds	1,400.09	8,564.00	-7,163.91	16.35 %
343.400 Svc Chg - Garbage/Solid Waste		80.00	-80.00	
361.000 Interest	357.43	600.00	-242.57	59.57 %
369.900 Other Misc Revenue	249.67	400.00	-150.33	62.42 %
Total Income	\$24,380.27	\$151,392.00	\$-127,011.73	16.10 %
GROSS PROFIT	\$24,380.27	\$151,392.00	\$-127,011.73	16.10 %
Expenses				
512.000 Executive (Town Manager)	3,842.50	30,000.00	-26,157.50	12.81 %
513.150 FinanceAdmin (Payroll Taxes)	1,232.00	8,000.00	-6,768.00	15.40 %
513.300 FinanceAdmin (Unemployment Tax)	6.00	50.00	-44.00	12.00 %
513.350 FinanceAdmi (Accounting/Audit)		950.00	-950.00	
513.400 FinanceAdmin (Travel/Per Diem)		500.00	-500.00	
513.450 FinanceAdmin (Tel/SecCam-Comc)	858.00	4,600.00	-3,742.00	18.65 %
513.550 FinanceAdmin (Elec Town Hall)	359.96	1,600.00	-1,240.04	22.50 %
513.650 FinanceAdmin (Printing)		500.00	-500.00	
513.700 FinanceAdmin (Bank Fees)		75.00	-75.00	
513.750 FinanceAdmin (Office Expense)	672.32	19,000.00	-18,327.68	3.54 %
513.850 FinanceAdmin (Dues)	1,559.00	1,600.00	-41.00	97.44 %
514.000 Legal Counsel	2,400.00	12,000.00	-9,600.00	20.00 %
515.000 Comprehensive Planning		100.00	-100.00	
519.100 OtherGovtSvcs (Mayor Discr)		500.00	-500.00	
519.150 OtherGovtSvcs (Advertising)	542.99	1,600.00	-1,057.01	33.94 %
519.200 OtherGovtSvcs (Insurance)		7,800.00	-7,800.00	
519.250 OtherGovtSvcs (Maintenance)	507.82	4,500.00	-3,992.18	11.28 %
524.000 Protective Inspections	435.50		435.50	
524.100 Protect Inspec (Bldg Official)	1,472.00	17,000.00	-15,528.00	8.66 %
524.150 Protect Inspec (Code Enforce)	520.00	3,000.00	-2,480.00	17.33 %
524.200 Protect Inspec (BDR Surcharge)	19.46	600.00	-580.54	3.24 %
525.000 Emerg Disaster Relief Services		1,000.00	-1,000.00	
534.000 Garbage/Solid Waste Control Svc	49.70	50.00	-0.30	99.40 %

Glen Ridge Municipal Account

Budget vs. Actuals: Budget FY 22-23 - FY23 P&L

October 2022 - September 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
536.000 Water/Sewer Combination Svcs	65.99	400.00	-334.01	16.50 %
537.000 ConservResMgt (Aquatic Control)	343.20	1,000.00	-656.80	34.32 %
538.000 Flood/StormwaterMgt (NPDES)	5,170.10	22,000.00	-16,829.90	23.50 %
541.100 RoadStFacil (Street Lighting)	630.94	3,700.00	-3,069.06	17.05 %
541.150 RoadStFacil (DrainRepair Maint)		6,400.00	-6,400.00	
541.200 RoadStFacil (Road Street Maint)		2,000.00	-2,000.00	
572.000 Parks and Recreation		433.00	-433.00	
574.000 Special Events		434.00	-434.00	
Total Expenses	\$20,687.48	\$151,392.00	\$-130,704.52	13.66 %
NET OPERATING INCOME	\$3,692.79	\$0.00	\$3,692.79	0.00%
NET INCOME	\$3,692.79	\$0.00	\$3,692.79	0.00%

Glen Ridge Municipal Account

Transaction List by Date

October 2022

DATE	TRANSACTION TYPE	NUM	POSTING	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
10/03/2022	Expense	976294	Yes	B. Douglas MacGibbon, P.A.		101.1 BBT Checking	514.000 Legal Counsel	-800.00
10/03/2022	Expense	976295	Yes	Jack Lucas		101.1 BBT Checking	537.000 ConservResMgt (Aquatic Control)	-50.00
10/04/2022	Expense	976299	Yes	Northern PBC Improvement District		101.1 BBT Checking	538.000 Flood/StormwaterMgt (NPDES)	-107.60
10/04/2022	Expense	976297	Yes	Palm Beach County League of Cities, Inc.		101.1 BBT Checking	513.850 FinanceAdmin (Dues)	-951.00
10/04/2022	Expense	976298	Yes	Jack Horniman		101.1 BBT Checking	538.000 Flood/StormwaterMgt (NPDES)	-250.00
10/04/2022	Expense	976296	Yes	Ertle Exterminating		101.1 BBT Checking	519.250 OtherGovtSvcs (Maintenance)	-25.00
10/05/2022	Check	1862	Yes	Malinda Carter		101.1 BBT Checking	519.250 OtherGovtSvcs (Maintenance)	-60.00
10/06/2022	Check	1861	Yes	John J. Deal		101.1 BBT Checking	512.000 Executive (Town Manager)	-768.50
10/06/2022	Deposit		Yes			101.1 BBT Checking	-Split-	200.00
10/06/2022	Deposit		Yes	State of Florida		101.1 BBT Checking	335.900 State Revenue Share - Proceeds	700.05
10/11/2022	Deposit		Yes	Florida Power and Light		101.1 BBT Checking	314.100 Util Service Tax - Electricity	3,160.52
10/12/2022	Deposit		Yes	Palm Beach County Tax Collector		101.1 BBT Checking	316.100 Local Business Tax (PBC)	678.05
10/13/2022	Expense	irs6716	Yes	Internal Revenue Service		101.1 BBT Checking	513.150 FinanceAdmin (Payroll Taxes)	-616.00
10/13/2022	Expense	bcs6889	Yes	Dept of Business and Prof Reg.		101.1 BBT Checking	524.200 Protect Inspec (BDR Surcharge)	-19.46
10/13/2022	Expense	cc5534	Yes	BB & T Credit Card		101.1 BBT Checking	513.750 FinanceAdmin (Office Expense)	-73.98
10/13/2022	Expense	ref1856	Yes	Palm Beach County Water Utilities		101.1 BBT Checking	536.000 Water/Sewer Combination Svcs	-32.50
10/13/2022	Expense	ref1855	Yes	Comcast		101.1 BBT Checking	513.450 FinanceAdmin (Tel/SecCam-Corc)	-123.30
10/13/2022	Expense	976302	Yes	Richard Padgett		101.1 BBT Checking	524.150 Protect Inspec (Code Enforce)	-260.00
10/13/2022	Expense	976304	Yes	Richard Padgett		101.1 BBT Checking	524.150 Protect Inspec (Code Enforce)	-260.00
10/13/2022	Expense	976303	Yes	Solitude Lake Management		101.1 BBT Checking	537.000 ConservResMgt (Aquatic Control)	-193.20
10/13/2022	Expense		Yes	Intuit		101.1 BBT Checking	513.750 FinanceAdmin (Office Expense)	-85.00
10/14/2022	Expense	utc6894	Yes	Florida Department of Revenue		101.1 BBT Checking	513.300 FinanceAdmin (Unemployment Tax)	-6.00
10/20/2022	Deposit		Yes	State of Florida		101.1 BBT Checking	315.100 Communication Services Taxes	600.13
10/20/2022	Deposit		Yes			101.1 BBT Checking	-Split-	2,360.67
10/20/2022	Expense	976305	Yes	John J. Deal		101.1 BBT Checking	512.000 Executive (Town Manager)	-768.50
10/20/2022	Expense	ref1860	Yes	Florida Power and Light		101.1 BBT Checking	513.550 FinanceAdmin (Elec Town Hall)	-29.62
10/20/2022	Expense	ref1861	Yes	Florida Power and Light		101.1 BBT Checking	541.100 RoadStFacil (Street Lighting)	-26.10
10/20/2022	Expense	976310	Yes	CA Florida Holdings LLC		101.1 BBT Checking	519.150 OtherGovtSvcs (Advertising)	-120.51
10/20/2022	Expense	ref1859	Yes	Florida Power and Light		101.1 BBT Checking	513.550 FinanceAdmin (Elec Town Hall)	-152.64
10/20/2022	Expense	ref1858	Yes	Florida Power and Light		101.1 BBT Checking	541.100 RoadStFacil (Street Lighting)	-289.37
10/25/2022	Expense	976312	Yes	PBC Municipal Clerks Association		101.1 BBT Checking	513.850 FinanceAdmin (Dues)	-35.00
10/25/2022	Expense	976313	Yes	Florida League of Cities		101.1 BBT Checking	513.850 FinanceAdmin (Dues)	-573.00
10/25/2022	Expense	ref1864	Yes	Comcast		101.1 BBT Checking	513.450 FinanceAdmin (Tel/SecCam-Corc)	-305.70
10/27/2022	Deposit		Yes	State of Florida		101.1 BBT Checking	312.630 Loc Govt Infrastructure Surtax	1,321.11
10/27/2022	Deposit		Yes	State of Florida		101.1 BBT Checking	335.180 State Rev Share- Local 1/2 Cent	1,713.28
10/27/2022	Deposit		Yes	State of Florida		101.1 BBT Checking	312.420 Second Local Opt Fuel Tax (New)	361.17
10/27/2022	Deposit		Yes	State of Florida		101.1 BBT Checking	312.410 First Local Option Fuel Tax	810.85
10/27/2022	Check	976320	Yes	Tom Lisi		101.1 BBT Checking	524.000 Protective Inspections	-435.50
10/27/2022	Expense	976314	Yes	Greenworks		101.1 BBT Checking	519.250 OtherGovtSvcs (Maintenance)	-250.00
10/27/2022	Expense	976319	Yes	CivicPlus		101.1 BBT Checking	513.750 FinanceAdmin (Office Expense)	-225.00
10/27/2022	Expense	976317	Yes	Jack Lucas		101.1 BBT Checking	537.000 ConservResMgt (Aquatic Control)	-50.00
10/27/2022	Expense	976318	Yes	William Denison		101.1 BBT Checking	524.100 Protect Inspec (Bldg Official)	-1,472.00
10/27/2022	Check	976316	Yes	Solid Waste Authority		101.1 BBT Checking	534.000 Garbage/Solid Waste Control Svc	-49.70
10/27/2022	Expense	976315	Yes	B. Douglas MacGibbon, P.A.		101.1 BBT Checking	514.000 Legal Counsel	-800.00
10/27/2022	Deposit		Yes			101.1 BBT Checking	-Split-	190.00
10/31/2022	Check	1864	Yes	Malinda Carter		101.1 BBT Checking	519.250 OtherGovtSvcs (Maintenance)	-60.00
10/31/2022	Deposit	INTEREST	Yes		Interest Earned	200.1 Synovus	361.000 Interest	357.23
10/31/2022	Deposit	INTEREST	Yes		Interest Earned	101.2 BBT Money Market	361.000 Interest	0.20

Glen Ridge Municipal Account

101.1 BBT Checking, Period Ending 10/31/2022

RECONCILIATION REPORT

Reconciled on: 11/14/2022

Reconciled by: glenridgetownof@bellsouth.net

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	206,152.92
Checks and payments cleared (30)	-65,525.33
Deposits and other credits cleared (11)	12,095.83
Statement ending balance	152,723.42

Uncleared transactions as of 10/31/2022	-4,070.71
Register balance as of 10/31/2022	148,652.71
Cleared transactions after 10/31/2022	0.00
Uncleared transactions after 10/31/2022	-1,069.40
Register balance as of 11/14/2022	147,583.31

Details

Checks and payments cleared (30)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/20/2022	Expense	976289	All Care Copy	-95.00
09/27/2022	Check	1860	Professional Grading, Inc	-58,350.00
09/29/2022	Expense	976292	El Latino	-114.00
09/29/2022	Expense	976291	Greenworks	-250.00
09/29/2022	Expense	976290	Ertle Exterminating	-25.00
09/29/2022	Expense	976293	William Denison	-437.86
10/03/2022	Expense	976294	B. Douglas MacGibbon, P.A.	-800.00
10/03/2022	Expense	976295	Jack Lucas	-50.00
10/04/2022	Expense	976299	Northern PBC Improvement D...	-107.60
10/04/2022	Expense	976297	Palm Beach County League o...	-951.00
10/04/2022	Expense	976298	Jack Horniman	-250.00
10/04/2022	Expense	976296	Ertle Exterminating	-25.00
10/05/2022	Check	1862	Malinda Carter	-60.00
10/06/2022	Check	1861	John J. Deal	-768.50
10/13/2022	Expense	cc5534	BB & T Credit Card	-73.98
10/13/2022	Expense		Intuit	-85.00
10/13/2022	Expense	976303	Solitude Lake Management	-193.20
10/13/2022	Expense	976304	Richard Padgett	-260.00
10/13/2022	Expense	976302	Richard Padgett	-260.00
10/13/2022	Expense	ref1855	Comcast	-123.30
10/13/2022	Expense	ref1856	Palm Beach County Water Util...	-32.50
10/13/2022	Expense	bcis6889	Dept of Business and Prof Reg.	-19.46
10/13/2022	Expense	irs6716	Internal Revenue Service	-616.00
10/14/2022	Expense	utc6894	Florida Department of Revenue	-6.00
10/20/2022	Expense	ref1861	Florida Power and Light	-26.10
10/20/2022	Expense	ref1859	Florida Power and Light	-152.64
10/20/2022	Expense	ref1858	Florida Power and Light	-289.37
10/20/2022	Expense	ref1860	Florida Power and Light	-29.62
10/20/2022	Expense	976305	John J. Deal	-768.50
10/25/2022	Expense	ref1864	Comcast	-305.70

Total -65,525.33

Deposits and other credits cleared (11)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/06/2022	Deposit		State of Florida	700.05
10/06/2022	Deposit			200.00
10/11/2022	Deposit		Florida Power and Light	3,160.52

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/12/2022	Deposit		Palm Beach County Tax Colle...	678.05
10/20/2022	Deposit		State of Florida	600.13
10/20/2022	Deposit			2,360.67
10/27/2022	Deposit		State of Florida	1,713.28
10/27/2022	Deposit			190.00
10/27/2022	Deposit		State of Florida	361.17
10/27/2022	Deposit		State of Florida	810.85
10/27/2022	Deposit		State of Florida	1,321.11
Total				12,095.83

Glen Ridge Municipal Account

101.2 BBT Money Market, Period Ending 10/31/2022

RECONCILIATION REPORT

Reconciled on: 11/14/2022

Reconciled by: glenridgetownof@bellsouth.net

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	23,386.45
Interest earned	0.20
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	<u>23,386.65</u>
Register balance as of 10/31/2022	23,386.65

Glen Ridge Municipal Account
200.1 Synovus, Period Ending 10/31/2022
RECONCILIATION REPORT
Reconciled on: 11/14/2022
Reconciled by: glenridgetownof@bellsouth.net

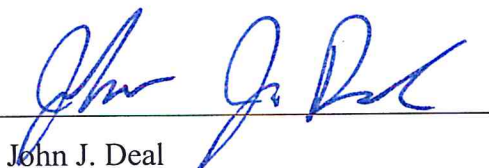
Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	560,645.84
Interest earned	357.23
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	561,003.07
Register balance as of 10/31/2022	561,003.07

Clerk Report

7 December 2022

- Corresponded with Waste Management regarding late trash pickup.
- Corresponded with PBC Parks and Recreation regarding noise at Stub Canal Park.
- Changed out FY 21-22 administrative files with those for FY 22-23.
- Rearranged file storage room to accommodate FY 21-22 administrative and AP/AR files.
- Prepared Town Hall and environs for Hurricane Nicole. No damage sustained.
- Followup letters to three delinquent Glen Ridge businesses re: Business Tax.
- Scheduled Special Magistrate hearing for 14 December in regard to 1385 Churchill.
- Prepared draft of 2023 office calendar.
- Prepared draft of FY 21-22 Annual Financial Report for State of Florida.
- Follow ups on several code issues.



John J. Deal

7 December 2022